



# ReSPA

Regional School  
of Public Administration

## **Workshop on monitoring and evaluation**

26 -27 February 2020, Becici (Montenegro)

Discussion Paper and Agenda

## Background

In November 2018 ReSPA adopted its Strategy 2019-2024. The development of the Strategy was a collective endeavor by ReSPA staff, Governing Board and Working groups' members, the Advisory Board and the European Commission. Based on the Strategy, ReSPA developed its two-year Programme of Work (PoW). The Strategy is accompanied by an Intervention logic with Inputs, Activities, Outputs, Specific Objectives (Outcomes), Overall Objectives (Impacts) and their corresponding indicators. This constitutes the Monitoring and evaluation (M&E) framework.

ReSPA engaged an expert to support revising of the Intervention logic as well as further development of M&E framework and updating of M&E Toolkit (developed in 2014 and upgraded in 2016). These two elements will constitute ReSPA's M&E system, which should ensure measuring the extent to which progress is being made towards achieving ReSPA's vision, mission and goals.

The well-established M&E system would primarily contribute to:

- Spreading the M&E culture among the ReSPA Members and strengthening their capacities in this regard.
- Better decision making process at different points in time;
- Timely undertaking corrective measures based on the identified problems and potential risks, thus improving ReSPA's action effectiveness.
- Better measuring of ReSPA's contribution to the ReSPA Members' Public Administration (PA);
- Better reporting and accountability on the progress achieved both to the ReSPA members, as well as the donor community;
- Better visibility of ReSPA's action.

A draft of the revised IL and the related Monitoring Framework was prepared by the ReSPA Secretariat, with the assistance of the external expert. It was submitted to the ReSPA Governing Board at Senior Level on 3 December 2019 and approved. The next step is the validation and detailed definition of the indicators to be included in the Monitoring Toolkit.

The GB has agreed that this should be a highly participatory exercise involving the governing and executive instances of ReSPA, from the Governing Board Senior level, to the Program Committee, the Liaison Officers and the members of the WGs.

## Objectives

The main objective of the Workshop is to achieve a participated development and validation of the ReSPA Monitoring toolkit, namely of the direct and induced output indicators, which are the core of the ReSPA Monitoring System.

## Target Group

This Workshop targets the members of the ReSPA Governing Board at Senior Level, members of ReSPA Programme Committee, Liaison Officers, members of ReSPA Working Groups (WG): Centers of Government WG, Better Regulation WG, Human Resources Management and Development WG, eGovernment WG and Quality Management WG.

# AGENDA

**Date:** 26 February 2020

**Venue:** Hotel Splendid, Becici, Montenegro

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|----------------------|--|
| <b>09.00</b>         | <b>Welcome and introduction</b>  |
| <b>09.15</b>         | Presentation of the revised IL and the Monitoring Framework, with a focus on direct and induced outputs indicators |
| <b>10.00</b>         | Q/A  |
| <b>10.30</b>         | Organisation of the work by WG   |
| <b>11.15</b>         | <b>Coffee break</b>  |
| <b>11.30</b>         | First Session of the WGs   |
| <b>13.00</b>         | <b>Lunch</b>   |
| <b>14.15</b>         | Action direct outputs  |
| <b>15.30 – 17.00</b> | Action Induced outputs   |

**Date:** 27 February 2020

**Venue:** Hotel Splendid, Becici, Montenegro

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|----------------------|---|
| <b>09.00</b>         | WGs' split in two groups (direct and induced outputs) and detail the proposed standard indicators |
| <b>11.15</b>         | <b>Coffee break</b>   |
| <b>11.30</b>         | The WGs do and internal presentation and discussion of the respective proposals                   |
| <b>13.00</b>         | <b>Lunch</b>  |
| <b>14.15</b>         | WGs present in Plenary. The presentation is followed by Q/A                                       |
| <b>16.30 – 17.00</b> | Wrap-up and Conclusions   |